

## PPG Meeting Minutes – 4<sup>th</sup> December 2024

**Attendees:** Nigel Davis (*PPG Chair*), Eric Cronwright, Celia Marker, Caroline Thompson, Janet Crewe, Kenneth Scott, Catherine Jones (*Operations Manager*), Sophie Flexman (*Practice Managers Assistant, Minute taker*), Kate Carroll (*Social Prescriber, Crane Valley PCN*), Gill Foott (*Community Engagement Officer, NHS Dorset*), Julie Saunders (*OMNIsector*).

**Apologies:** Colin Payne, Lynne Hyde.

### **1. Introductions.**

*Welcome to Ken, our new member.*

### **2. Approval of the Minutes of the meeting held on 6 November 2024.**

*Minutes approved.*

*Action- Julie to upload onto Practice website.*

### **3. Update from the practice on the Action points from the previous meeting.**

*Action- Sophie to resend phone stats to Celia*

*Discussed vaccination promotion at the Practice. Julie and Celia discussed meeting to produce some vaccination posters.*

*All other actions have been completed.*

### **4. Update/Discussion on current Action Plan.**

*Discussed changing current action plan format to make it more accessible and easier to follow. The action plan can then be added to the Google Drive and Eric can share a link to all PPG members.*

*Action- Eric, Nigel, Celia and Julie to discuss a new action plan format.*

### **5. PPG views and feedback on Practice website.**

*Practice asked PPG members if they can have a look at the website- [barcellosfamilypractice.co.uk](http://barcellosfamilypractice.co.uk) and bring any feedback to the next PPG meeting.*

### **6. Update from Celia.**

*Celia has produced an invitation letter that she hopes GPs can hand to patients who would be interested in joining the PPG.*

*Action- Celia to send this letter out to PPG members.*

### **7. Thoughts/suggestions for us in 2025**

*PPG members to have a think and present any new ideas at the next meeting in February 2025.*

**8. AOB**

*Kate and Ken discussed their current project together, which is to start a Thai Chi class for patients in the community who may be suffering with anxiety and loneliness, and to help them adopt mindfulness. They are looking for a free venue for this class.*

*Next Carers event is on 23<sup>rd</sup> December- 2pm in Verwood- this is on the noticeboards in reception at Corbin.*

*Nigel shared an update from Lynne on the new housing in West Parley- she currently hasn't heard anything further and is still waiting for a response from the council.*

**Next meeting-**

**Weds 5<sup>th</sup> February 2025**

**12pm**